



LOVE IS IN THE AIR COLLECTION AT FAIRCHILD



Welcome to Your Wedding at Fairchild! We are thrilled to host your special day. We're here to help you plan an intimate, memorable wedding celebration with those who matter most. You'll enjoy one-on-one time with each of your guests, while creating long-lasting memories in the most beautiful location in South Florida.

We know this is a very special day for you both, and we think you should enjoy the entire process! That's why we've created the **Love is in the Air Collection**. Each special wedding package is designed to fit your particular style, while eliminating any stressful wedding planning. Pre-designed wedding packages offer various open-air ceremony locations and beautiful reception spaces, all situated within our romantic, 83-acre tropical oasis.

Select the Wedding Package that you love best and get ready for your big day!



LOVE IS IN THE AIR COLLECTION WEDDING PACKAGES AND CEREMONY AND RECEPTION SITES

	Southside Wedding Package	Lakeside Marquee Tent Wedding Package
Ceremony		
Bailey Palm Glade	x	x
Garden Club of America Amphitheater	x	x
Cycad Vista Lawn	x	x
Alleé and Overlook Vista	x	x
Tropical Arboretum		x
Amazonica Pool Lawn		x
Pandanus Lake Lawn		x
Reception		
Garden House and Garden House Lawn	x	
Lakeside Marquee Tent and Pandanus Lake Lawn		x
Additional Cocktail Hour Options		
Amazonica Pool Lawn		x
Cycad Vista Lawn	x	x
Ellipse Mosaic Patio		x

Visit fairchildgarden.org/garden-wedding-miami to view all of our Ceremony and Reception locations.



SOUTHSIDE WEDDING PACKAGE

Choose from one of these ceremony locations

- **Bailey Palm Glade:** Capacity 275 guests
- **Garden Club of America Amphitheater:** Capacity 250 guests
- **Cycad Vista Lawn:** Capacity 250 guests
- **Allée and Overlook Vista:** Capacity 80 guests

Reception Location

Garden House, Loggia & Main Lawn

Garden House room capacity: 200 (Banquet style with dance area)

Base Rental Rates

Based on 1 - 100 persons; additional \$30 per person

Based on a six-hour event (Sunday - Thursday 5:00 p.m. - 11:00 p.m., Friday/Saturday choose between the hours of 5:00 p.m. - 12:00 a.m.)

- **Saturday evenings: \$9,000;** Deposit: 4,000 (applied toward event balance)
- **Friday or Sunday evenings: \$7,500;** Deposit: 3,000 (applied toward event balance)
- **Monday through Thursday evenings: \$5,500;** Deposit: 3,000 (applied toward event balance)

Additional Details

- Guest Entrance and Parking – South Entrance, South Parking Lot
- Client is required to provide a professional wedding planner or 2-month coordinator
- Fairchild is a venue-only facility. Renter is required to provide their chosen team of professional vendors
- Fairchild reserves the right to host multiple, concurrent weddings, ceremonies, other private or Garden events during evening hours; please consult Fairchild wedding professional for more information
- Please review additional details in “Additional Fees Required” and “Optional Upgrades”, page 5



LAKESIDE MARQUEE TENT AND PANDANUS LAKE PREMIER PACKAGE

Ceremony Location

Choose from any ceremony site location

- **Bailey Palm Glade:** Capacity 275 guests
- **Garden Club of America Amphitheater:** Capacity 250 guests
- **Cycad Vista Lawn:** Capacity 250 guests
- **Allée and Overlook Vista:** Capacity 80 guests
- **Tropical Arboretum:** Capacity 250 guests
- **Amazonica Pool Lawn:** Capacity 200 guests
- **Pandanus Lake Lawn:** Capacity 150 guests

Cocktail Hour Choices

- Pandanus Lake Lawn with Mosaic Patio (located alongside Lakeside Marquee Tent)
- Amazonica Pool Lawn
- Cycad Vista Lawn

Reception

Lakeside Marquee Tent and Pandanus Lake Lawn

Tent Capacity: 375 (banquet style with dance area)

Base Rental Rate

Based on 1-250 persons, additional \$30 per person

Based on a six-hour event (Sunday - Thursday 5:00 p.m. - 11:00 p.m., Friday/Saturday choose between the hours of 5:00 p.m. - 12:00 a.m.)

- **Saturday evenings: \$19,000;** Deposit: 4,000 (applied toward event balance)
- **Friday or Sunday evenings: \$17,000;** Deposit: 4,000 (applied toward event balance)
- **Monday through Thursday evenings: \$14,500;** Deposit: 4,000 (applied toward event balance)

Additional Details

- Guest Entrance and Parking - North or South Entrance, North or South Parking Lot
- Client is required to provide a professional wedding planner or 2-month coordinator
- Client is required to hire valet service for 200 guests or more (exceptions may apply, see Fairchild Wedding Professional)
- Pre-ceremony waiting room is included
- Golf cart shuttle service with the wedding couple and their photographer for up to one hour is included
- The Lakeside Marquee Tent is installed seasonally at Fairchild. Additional tent installation fee may apply, please consult the Fairchild wedding professional for more information.
- Fairchild is a venue-only facility. Renter is required to provide their chosen team of professional vendors.
- Fairchild reserves the right to host multiple, concurrent weddings, ceremonies, other private events or Garden events during evening hours; please consult Fairchild wedding professional for more information.
- Please review additional details in "Additional Fees Required" and "Optional Upgrades", page 5.



FOR ALL PACKAGES: ADDITIONAL FEES REQUIRED

- **Police Officer:** A minimum of one City of Coral Gables Police Officer is required for all evening events. Fee: \$125 per hour, per officer, per four-hour minimum. Additional officers may be required for larger events.
- **Security, Damage, Music and Sound Abatement Deposit:** A \$2,500 deposit is required no less than 60 days prior to your event date. Pending no damage or violations, the deposit will be refunded 30 days after your event date.
- **Facilities Event Managers:** A minimum of two facilities event managers are required for all evening events. Fee: \$400. Additional facilities event managers may be required for larger events.
- **Catering Permit:** All renters are required to obtain a Catering Permit prior to the day of the event. The permit needs to be reviewed and signed by the renter and the caterer 30 days prior to the day of the event. The catering permit fees will be included in the renter's facility rental agreement (contract). Catering Permit Fees are non-refundable. Permit fees are as follows:
 - 1-100 guests \$300
 - 101-250 guests \$500
 - 251-500 guests \$700
- **All fees are subject to 7% Florida sales tax.**

OPTIONAL UPGRADES

- **Pre-Ceremony Waiting Room:** \$300 (included with Lakeside Marquee Tent Premier Package)
- **Golf Cart Shuttle Service:** With the wedding couple and photographer for up to one hour of private formal photos \$225 per hour (not subject to proration); (included with Lakeside Marquee Tent Premier Package)
- **Additional Hour:** Love is in the Air Wedding Package includes up to six-hours of event time (Sunday-Thursday 5:00 p.m. - 11:00 p.m., Friday/Saturday choose between the hours of 5:00 p.m. - 12:00 a.m.) One additional hour is billed at \$1,500 (not subject to proration). Events commencing before 5:00 p.m. are subject to additional fees.
- **Ceremony Chairs:** \$4 per chair (See Wedding Guidelines and Regulations for more details)
- **Additional Set-Up Days:** Set-up billed at \$5,000 per day (10:00 a.m. -4:00 p.m.)





CREATE A LASTING MEMORY OF YOUR SPECIAL DAY

Now that you've decided to have your special day at Fairchild, let's help you create a lasting memory right here in the Garden. A Tribute Brick becomes part of the rich history of Fairchild when it is placed in the Commemorative Brick Pathway. Tribute Bricks come with personalized inscription. We can add the \$250 cost of the Tribute Brick to your contract. We will then contact you to follow up with your inscription and placement.

IMPORTANT ADDITIONAL INFORMATION

- **Wedding Planner:** We highly recommend that you hire a professional wedding planner to help guide you through the entire process.
- **Wedding Coordinator:** We require a professional 2-month wedding coordinator to ensure you enjoy this most important day stress-free. While we understand that you may prefer to delegate day-of responsibilities to a friend or family member, please note that we are unable to accommodate this request. We're happy to provide recommendations for a professional 2-month wedding coordinator.
- **Certificate of Insurance/Renter:** You are required to purchase a Certificate of Insurance for \$1,000,000 combined public liability for personal injury and property damage naming Fairchild Tropical Botanic Garden, 10901 Old Cutler Road, Miami, FL 33156, as additional insured. **HOST LIQUOR LIABILITY IS REQUIRED TO BE INCLUDED (IF APPLICABLE).** You must provide this to Fairchild within 14 days of your event date. Suggested company to contact is WedSafe at 1-877-723-3933 or at www.WedSafe.com.
- **Certificate of Insurance/Vendors:** Your main vendors are required to provide a Certificate of Insurance for \$1,000,000 combined public liability for personal injury and property damage naming Fairchild Tropical Botanic Garden, 10901 Old Cutler Road, Miami, FL 33156, as additional insured. Host They must provide this to Fairchild within two weeks of your event date. Renter bears the responsibility to provide this to Fairchild (or to designate day-of coordinator to provide to Fairchild). Main vendors include, but are not limited to, caterer, music and entertainment, lighting and decór. Vendor Liquor Liability is required to be included (if applicable).
- **Additional Requirements:** Please review our [Wedding Guidelines and Regulations](#). You are required to acknowledge that you have read all guidelines.

NOW WHAT?

- [Contact us for date availability](#)
- Have your deposit ready to reserve your date, and now you're all set!
- Take a deep breath, relax and know that you are in good hands!

We look forward to your wedding day as much as you do!

For further information, please contact Lori Sellers at 305.667.1651, ext. 3358 or email at lsellers@fairchildgarden.org

