



## LOVE IS IN THE AIR COLLECTION AT FAIRCHILD



Welcome to Your Wedding at Fairchild! We are thrilled to host your special day. We're here to help you plan an intimate, memorable wedding celebration with those who matter most. You'll enjoy one-on-one time with each of your guests, while creating long-lasting memories in the most beautiful location in South Florida.

We know this is a very special day for you both, and we think you should enjoy the entire process! That's why we've created the **Love is in the Air Collection**. Each special wedding package is designed to fit your particular style, while eliminating any stressful wedding planning. Pre-designed wedding packages offer various open-air ceremony locations and beautiful reception spaces, all situated within our romantic, 83-acre tropical oasis.

Select the Wedding Package that you love best and get ready for your big day!



# LOVE IS IN THE AIR COLLECTION WEDDING PACKAGES AND CEREMONY AND RECEPTION SITES

	<b>Southside Wedding Package</b>	<b>Lakeside Marquee Wedding Package</b>
<b>Ceremony</b>		
Bailey Palm Glade	<b>x</b>	<b>x</b>
Garden Club of America Amphitheater	<b>x</b>	<b>x</b>
Cycad Vista Lawn	<b>x</b>	<b>x</b>
Alleé and Overlook Vista	<b>x</b>	<b>x</b>
Tropical Arboretum		<b>x</b>
Amazonica Pool Lawn		<b>x</b>
Pandanus Lake Lawn		<b>x</b>
<b>Reception</b>		
Garden House and Garden House Lawn	<b>x</b>	
Adam R. Rose & Peter R. McQuillan Arts Center and Arts Center Courtyard		
Lakeside Marquee and Pandanus Lake Lawn		<b>x</b>
<b>Additional Cocktail Hour Options</b>		
Amazonica Pool Lawn		<b>x</b>
Adam R. Rose & Peter R. McQuillan Arts Center and Arts Center Courtyard (additional fee)		<b>x</b>
Cycad Vista Lawn	<b>x</b>	<b>x</b>
Ellipse Mosaic Patio		<b>x</b>
<b>Includes Exclusivity</b>	<b>NO</b>	<b>YES</b>

Visit [FairchildGarden.Org/Weddings](https://FairchildGarden.Org/Weddings) to see all of our ceremony and reception locations.

The Love is in the Air Wedding Packages cannot be changed or relocated.



## **SOUTHSIDE WEDDING PACKAGE**

**Does Not Include Venue Exclusivity in Basic Package**

### **Choose from one of these ceremony locations**

- Bailey Palm Glade
- Allée & Overlook Vista
- Garden Club of America Amphitheater
- Cycad Vista Lawn

### **Reception Location**

Garden House, Loggia & Main Lawn

Room capacity: 200 (Banquet style with dance area)

### **Base Rental Rates**

Based on 1 - 100 persons; additional \$30 per person

Based on a six-hour event (choose between the hours of 5:00 p.m. – 12:00 a.m.)

- **Saturday evenings: \$7,500;** Deposit: 3,000 (applied toward event balance)
- **Friday or Sunday evenings: \$6,000;** Deposit: 3,000 (applied toward event balance)
- **Monday through Thursday evenings: \$4,000;** Deposit: 3,000 (applied toward event balance)

### **Evening Event Exclusivity**

You may have exclusive use of the Garden only if you purchase the Evening Event Exclusivity upgrade (\$3,000). Otherwise, Fairchild reserves the right to host multiple, concurrent weddings, ceremonies, other private or Garden events during evening hours.

### **Additional Details**

- Guest Entrance and Parking – South Entrance, South Parking Lot
- Client is required to provide a professional day-of coordinator.
- Please review additional fees in the “For All Packages” section



## LAKESIDE MARQUEE TENT AND PANDANUS LAKE PREMIERE PACKAGE

Includes Venue Exclusivity

### Ceremony Location

Choose from any ceremony site location

### Cocktail Hour Choices

- Pandanus Lake Lawn with Mosaic Patio (located alongside Lakeside Marquee)
- Amazonica Pool Lawn
- Cycad Vista Lawn
- Rose-McQuillan Arts Center and Courtyard (additional fee \$3,500)

### Reception

Lakeside Marquee (Tent) and Pandanus Lake Lawn

Tent Capacity: 375 (banquet style with dance area)

### Base Rental Rate

Based on 1-250 persons, additional \$30 per person

Based on a six-hour event (choose between the hours of 5:00 p.m. – 12:00 a.m.)

- **Saturday evenings: \$16,000**; Deposit: 3,000 (applied toward event balance)
- **Friday or Sunday evenings: \$13,500**; Deposit: 3,000 (applied toward event balance)
- **Monday through Thursday evenings: \$11,000**; Deposit: 3,000 (applied toward event balance)

### ADDITIONAL DETAILS

- Guest Entrance and Parking - North or South Entrance, North or South Parking Lot
- Client required to hire valet service for 200 guests or more (exceptions may apply, see Fairchild Wedding Associate)
- Client is required to provide a professional day-of coordinator.
- Pre-ceremony waiting room is included
- Golf cart shuttle service with the wedding couple and their photographer for up to one hour is included
- Additional days for event set-up are billed at \$2,500 per day
- Additional tent installation fee may apply. Please consult the fairchild wedding professional for more information.



## FOR ALL PACKAGES:

### ADDITIONAL FEES REQUIRED

- **Police Officer:** A minimum of one City of Coral Gables Police Officer is required for all evening events. The fee is \$75 per hour, per officer, per four-hour minimum. Additional officers may be required for larger events.
- **Security, Damage, Music and Sound Abatement Deposit:** A \$2,000 deposit is required no less than 60 days prior to your event date. Pending no damage or violations, the deposit will be refunded 30 days after your event date.
- **Facilities Event Managers:** A minimum of two facilities event managers are required for all evening events. Fee: \$300. Additional facilities event managers may be required for larger events.
- **Catering Permit:** All renters are required to obtain a Catering Permit prior to the day of the event. The permit needs to be reviewed and signed by the renter and the caterer 30 days prior to the day of the event. The catering permit fees will be included in the renter's facility rental agreement (contract). Catering Permit Fees are non-refundable. Permit fees are as follows:
  - 1-100 guests \$250
  - 101-250 guests \$400
  - 251-500 guests \$500



### OPTIONAL UPGRADES

- **Pre-Ceremony Waiting Room:** \$250 (included with Lakeside Marquee Tent Premiere Package)
- **Golf Cart Shuttle Service:** With the wedding couple and photographer for up to one hour of private formal photos \$175 per hour (not subject to proration); (included with Lakeside Marquee (Tent) Premiere Package)
- **Additional Hour: Love is in the Air Wedding Packages** includes six-hours of event time between 5:00 p.m. – 12:00 a.m. Each additional hour is billed at \$1,200. Events commencing before 5:00 p.m. are subject to additional fees.
- **Ceremony Chairs:** \$4 per chair (See **Wedding Guidelines and Regulations** for more details)
- **Two Ceremony Livestream Videographers and Live Web Link:** \$1,800
- **Additional Set-Up Days:** Set-up billed at \$2,500 per day.
- **For Northside and Southside Packages:** You may have exclusive use of the Garden only if you purchase the Evening Event Exclusivity upgrade (\$3,000). Otherwise, Fairchild reserves the right to host multiple, concurrent weddings, ceremonies, other private or Garden events during evening hours (venue exclusivity included in Lakeside Marquee Tent Premier Package).



## CREATE A LASTING MEMORY OF YOUR SPECIAL DAY

Now that you've decided to have your special day at Fairchild, let's help you create a lasting memory right here in the Garden. A Tribute Brick becomes part of the rich history of Fairchild when it is placed in the Commemorative Brick Pathway. Tribute Bricks come with personalized inscription. We can add the \$250 cost of the Tribute Brick to your contract. We will then contact you to follow up with your inscription and placement.

## IMPORTANT ADDITIONAL INFORMATION

- **Wedding Planner:** We highly recommend that you hire a wedding planner to help guide you through the entire process.
- **Day-Of Coordinator:** We require a professional day-of coordinator to ensure you enjoy this most important day stress-free. While we understand that you may prefer to delegate day-of responsibilities to a friend or family member, please note that we are unable to accommodate this request. We're happy to provide recommendations for a professional Day-of Coordinator.
- **Certificate of Insurance/Renter:** You are required to purchase a Certificate of Insurance for \$1,000,000 combined public liability for personal injury and property damage naming Fairchild Tropical Botanic Garden, 10901 Old Cutler Road, Miami, FL 33156, as additional insured. **HOST LIQUOR LIABILITY IS REQUIRED TO BE INCLUDED (IF APPLICABLE).** You must provide this to Fairchild within 14 days of your event date. Suggested company to contact is WedSafe at 1-877-723-3933 or at [www.WedSafe.com](http://www.WedSafe.com).
- **Certificate of Insurance/Vendors:** Your main vendors are required to provide a Certificate of Insurance for \$1,000,000 combined public liability for personal injury and property damage naming Fairchild Tropical Botanic Garden, 10901 Old Cutler Road, Miami, FL 33156, as additional insured. **Host** They must provide this to Fairchild within two weeks of your event date. **Renter** bears the responsibility to provide this to Fairchild (or to designate day-of coordinator to provide to Fairchild). Main vendors include, but are not limited to, caterer, music and entertainment, lighting and décor. Vendor Liquor Liability is required to be included (if applicable).
- **Additional Requirements:** Please review our **Wedding Guidelines and Regulations**. You are required to acknowledge that you have read all guidelines.

## NOW WHAT?

- Contact us for date availability
- Have your deposit ready to reserve your date, and now you're all set!
- Take a deep breath, relax and know that you are in good hands!

We look forward to your wedding day as much as you do!

For further information, please contact Lori Sellers at 305.667.1651, ext. 3358 or email at [lsellers@fairchildgarden.org](mailto:lsellers@fairchildgarden.org)

